



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Emergency Management and Fire Department Committee Meeting
October 23rd, 2023 at 6:00 pm

PRESENT: Steve Featherstone, Chair
Donna Clark, Vice-Chair
Allan Reid
Gilles Lebel

STAFF: Santana Chubb, Clerk

EXCUSED ABSENCE: Dave Vieira

1. Call to Order

Moved by Allan Reid

Seconded by Donna Clark

THAT the Emergency Management and Fire Department Committee Meeting be opened at 6:20 p.m.

Carried Chair, Steve Featherstone

2. Adoption of the Agenda

Moved by Allan Reid

Seconded by Gilles Lebel

THAT the agenda for the Emergency Management and Fire Department Committee Meeting for October 23, 2023, be approved as circulated.

Carried Chair, Steve Featherstone

3. Adoption of the Minutes

Moved by Allan Reid

Seconded by Donna Clark

THAT the minutes of the Emergency Management and Fire Department Committee meeting held September 25, 2023, be adopted as circulated.

Carried Chair, Steve Featherstone

4. Disclosure of Pecuniary Interest and General Nature Thereof

None for this session

5. Delegations and Presentations

None for this session

6. Correspondence and Information

6.1 Information re calls and Fire Department activities provided by Gilles.

- Attended 1 vehicle fire.
- Attended 1 house fire.
- Attended 2 medical calls.
- Hosted an open house on October 14th, 2023, for Fire Prevention week.

7. New Business

None for this session.

8. Unfinished Business

8.1 Terms of Reference

- The Committee approved the final revision of the Terms of Reference.
- The Terms of Reference will be submitted to Council, and the final copy will be issued.

8.2 1978 Pumper Truck

- No engine has been purchased yet.

9. Community Risk Assessment

9.1 Community Risk Assessment Update

- Received a copy of the CRA from South River to use as a template.
- Additional time will be required for Allan and Gilles to review CRA worksheets and input information. Availability will be discussed amongst them later this week to make a schedule.

10. Public Events/ Public Education

10.1 Fire Prevention Week

- The volunteers performed community safety checks and hosted an open house on October 14th at the Fire Hall for Fire Prevention week.

10.2 Halloween Activities

- The Fire Department will be hosting a haunted house October 31st and has been accepting candy donations to hand out to visitors.

11. Training

11.1 2024 Training

- The Fire Chief and Deputy Fire Chief are currently looking into next year's training dates for available courses.

12. Addendum

None for this session.

13. Adjournment

Moved by Allan Reid

Seconded by Gilles Lebel

THAT this meeting be adjourned at 6:35 p.m.

Carried Chair, Steve Featherstone

Next meetings shall be scheduled for November 20th, 2023, December 18th, 2023, January 15th, 2024, and February 12th, 2024, at 6:00pm.

CHAIR

SECRETARY